



Federal Deposit Insurance Corporation
550 17th Street NW, Washington, DC 20429

Division of Supervision

TRUST ASSETS

FIL-85-2000

December 11, 2000

TO: CHIEF EXECUTIVE OFFICER

SUBJECT: *FFIEC Annual Report of Trust Assets for 2000*

In early January 2001, the Annual Report of Trust Assets (ARTA) forms and instructions for 2000 will be sent to commercial banks, savings banks and savings associations that have approval to exercise trust powers. Affiliated trust companies must also complete the report. The 2000 report is identical to the 1999 report.

The Federal Deposit Insurance Corporation (FDIC) collects and processes the forms on behalf of the member agencies of the Federal Financial Institutions Examination Council (FFIEC). The information is used in the supervision and examination of trust institutions by the Federal Reserve System, the Office of the Comptroller of the Currency, the Office of Thrift Supervision and the FDIC.

For your convenience, a user-friendly Excel spreadsheet version of the report has been introduced this year. The Excel version, available on the FDIC's Web site (www.fdic.gov), automatically balances lines and columns, reducing typing errors and subsequent follow-up calls from the Trust Analysts. For instructions on downloading the Excel spreadsheet, refer to the "Trust Institutions Information" link on the FDIC's Web site. If you would like the FDIC to send you the Excel spreadsheet, e-mail your request to trust@fdic.gov.

Institutions completing the annual report using the Excel spreadsheet have until March 15, 2001, to submit the report. Institutions completing hard copy forms must submit the report by February 15, 2001. All institutions are encouraged to submit the report earlier than the due dates.

If your institution does not exercise its trust powers, you must so indicate in item one of the signature page and return only that page in the envelope provided with the report. In addition, Schedule D should be completed **only** by those few institutions that have an **affiliated** investment advisor. In such cases, the affiliated investment advisor must complete the hard copy form (electronic submission of Schedule D is not allowed) and return it directly to the FFIEC (not the FDIC) at the address shown on the form.

For more information on filing requirements, please call the FDIC's Reports Analysis and Quality Control Section at 1-800-688-3342, or contact your primary supervisor.

Michael J. Zamorski
Acting Director

Distribution: Selected Banks, Trust Companies and Savings Associations

NOTE: Paper copies of FDIC financial institution letters may be obtained through the FDIC's Public Information Center, 801 17th Street, NW, Room 100, Washington, DC 20434 (800-276-6003 or (703) 562-2200).