



## Bank Reports

FIL-68-96  
September 30, 1996  
(Call Report Date)

TO: CHIEF EXECUTIVE OFFICER  
SUBJECT: *Reports of Condition and Income (Call Reports) for Third Quarter 1996*

The enclosed materials pertain to the Reports of Condition and Income (Call Reports) for September 30, 1996. The third quarter Call Reports should be completed and submitted as soon as possible. However, completed original reports must be received by the FDIC (for national and FDIC-supervised banks), the appropriate Federal Reserve District Bank (for state member banks), or the banking agencies' electronic collection agent by October 30, 1996.

The filing of a Call Report will be considered timely, regardless of when it is received, if it is mailed first class, properly addressed, and postmarked not later than October 27, 1996, or if it is entered into an overnight delivery system for the proper destination on or before October 29, 1996. No extensions of time for submitting reports are granted. In the absence of a postmark, a bank whose original Call Report is received late by the FDIC (at its data entry site in Crofton, Maryland) or the appropriate Federal Reserve District Bank may be called upon to provide proof of timely mailing. A "Certificate of Mailing" (U.S. Postal Service Form 3817) may be used as proof.

Alternatively, banks that use Call Report preparation software to complete their reports are encouraged to submit their Call Reports electronically to Electronic Data Systems, Inc. (EDS), the banking agencies' collection agent. Reports submitted electronically over telephone lines will be considered timely if transmitted to EDS by October 30, 1996. Banks filing their Call Reports electronically should not mail hard copies of the Call Report to any federal bank supervisory agency unless specifically requested to do so.

Banks that have or have had more than one foreign office, other than a "shell" branch or an International Banking Facility, and that use any of the additional 15 days allowed for the completion of their reports, are required to submit their reports electronically to EDS not later than November 14, 1996.

Banks that file report forms FFIEC 031 and 032 are reminded to complete the items for automobile and other installment loans to individuals that have been securitized and sold without recourse (Memorandum items 5.a and 5.c of Schedule RC-L). This information is collected only as of the September 30 report date each year.

National banks and FDIC-supervised banks filing hard-copy Call Report forms should return only the original signed forms to the FDIC's data entry site in Crofton, Maryland. Original signed forms that are mailed to OCC District or FDIC Regional Offices are not considered properly addressed. The use of an improper address may cause a bank's forms to be received at the data entry site after the submission deadline. State member banks submitting hard-copy Call Report forms should return the original signed forms and one copy to the appropriate Federal Reserve District Bank. The use of a telephone facsimile machine to transmit a copy of the original signed Call Report forms is not an acceptable method of submission.

For further information or assistance concerning the Call Reports, state member banks should contact their Federal Reserve District Bank. National and FDIC-supervised banks should telephone the FDIC's Call Reports Analysis Unit in Washington, D.C., toll free on (800) 688-FDIC or on (202) 898-6607, Monday through Friday between 8:00 a.m. and 5:00 p.m., Eastern Time.

Thank you for your cooperation.

Susan F. Krause  
Senior Deputy Comptroller  
for Bank Supervision Policy  
Office of the  
Comptroller of the Currency

Richard Spillenkothen  
Director  
Division of Banking  
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Board of Governors of the  
Federal Reserve System

Nicholas J. Ketcha Jr.  
Director  
Division of Supervision  
Federal Deposit  
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The enclosure to this FIL, 'Call Number 195,' is available from:

FDIC Call Reports Analysis Unit,  
Room F-574  
Federal Deposit Insurance Corporation  
550 17th St. NW,  
Washington, DC 20429  
(800) 688-FDIC (3342)  
or  
(202) 898-6607

Distribution: Insured Commercial Banks and FDIC-Supervised Savings Banks

Last Updated 07/13/1999

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