
Financial Institution Letter

**Federal Deposit Insurance Corporation
Office of the Comptroller of the Currency
Board of Governors of the Federal Reserve System**

FIL-56-2007
June 27, 2007

BANK REPORTS

TO: CHIEF EXECUTIVE OFFICER

SUBJECT: Reports of Condition and Income for Second Quarter 2007

The attached materials pertain to the Consolidated Reports of Condition and Income (Call Report) for the June 30, 2007, report date. Please plan to complete the preparation, editing, and review of your bank's Call Report data and the submission of these data to the agencies' Central Data Repository (CDR) as early as possible. Starting your preparation early will aid you in identifying and resolving any edit exceptions prior to the submission deadline. If you later find that certain information needs to be revised, please make the appropriate changes to your Call Report data and promptly submit the revised data file to the CDR.

Except for certain banks with foreign offices, your completed Call Report must be received by July 30, 2007, in accordance with the filing requirements discussed below. *No extensions of time for submitting Call Report data are granted.*

The agencies are not sending a sample set of the Call Report forms to banks this quarter. Sample Call Report forms for June 30, 2007, are available on both the Federal Financial Institutions Examination Council's (FFIEC) Web site (http://www.ffiec.gov/ffiec_report_forms.htm) and the Federal Deposit Insurance Corporation's (FDIC) Web site (<http://www.fdic.gov/regulations/resources/call/index.html>). An update to your Call Report instruction book is attached.

In the Call Report for this quarter, banks are reminded to report the number and amount currently outstanding of loans to small businesses and small farms (Schedule RC-C, part II), the number of deposit accounts (other than retirement accounts) of \$100,000 or less (Schedule RC-O, Memorandum item 1.a.(2)), and the number of retirement deposit accounts of \$250,000 or less (Schedule RC-O, Memorandum item 1.c.(2)). This information is collected only as of the June 30 report date each year. Each bank must file its June 30, 2007, Call Report data in one of the following two ways:

- A bank may use computer software to prepare and edit its report data and then electronically submit the data directly to the CDR (<https://cdr.ffiec.gov/cdr/>).
- A bank may complete its report in paper form and arrange with a software vendor or another party to convert its paper report into the electronic format that can be processed by the CDR. The software vendor or other party then must electronically submit the bank's Call Report data file to the CDR.

Electronic submission of Call Report data will be considered timely if the data are received by the CDR no later than Monday, July 30, 2007, and pass FFIEC-published validation criteria (validity edits and quality edits) or, where necessary, contain explanations for any quality edits that are not passed. Explanatory comments should be prepared consistent with the "Guidelines for Resolving Edits" that are published on the FFIEC's Web site at <http://www.ffiec.gov/find/documents/resolvingedits.pdf>. - PDF ([Help PDF](#))

A bank that has more than one foreign office, other than a "shell" branch or an International Banking Facility, is permitted an additional *five* calendar days to submit its Call Report data. Such a bank must electronically transmit its data to the CDR no later than Saturday, August 4, 2007.

For technical assistance with the CDR, banks should contact the CDR Help Desk by telephone at (888) CDR 3111, by fax at (301) 495-7864, or by e-mail at CDR.Help@ffiec.gov. For further information concerning the Call Report itself, state member banks should contact their Federal Reserve District Bank. National and FDIC-supervised banks should contact the FDIC's Data Collection and Analysis Section in Washington, D.C., by telephone at (800) 688 FDIC (3342) or by e-mail at insurance_research@fdic.gov.

Emory W. Rushton
Senior Deputy Comptroller
and
Chief National Bank Examiner
Office of the
Comptroller of the Currency

Roger T. Cole
Director
Division of Banking
Supervision and Regulation
Board of Governors of the
Federal Reserve System

Sandra L. Thompson
Director
Division of Supervision and
Consumer Protection
Federal Deposit
Insurance Corporation

Attachments:

[Supplemental Instructions - PDF \(PDF Help\)](#)

Distribution: FDIC-Supervised Banks and Savings Institutions, National Institutions, and State Member Institutions