

FIL-36-2014  
July 14, 2014

## DEPOSITORY INSTITUTION REPORTS

TO: CHIEF EXECUTIVE OFFICER

SUBJECT: Consolidated Reports of Condition and Income for Second Quarter 2014

The attached materials pertain to the Consolidated Reports of Condition and Income (Call Report) for the June 30, 2014, report date. Please plan to complete the preparation, editing, and review of your institution's Call Report data and the submission of these data to the agencies' Central Data Repository (CDR) as early as possible. Starting your preparation early will help you identify and resolve any edit exceptions before the submission deadline. If you later find that certain information needs to be revised, please make the appropriate changes to your Call Report data and promptly submit the revised data file to the CDR.

Except for certain institutions with foreign offices, your completed Call Report must be received by Wednesday, July 30, 2014, in accordance with the filing requirements discussed below. *No extensions of time for submitting Call Report data are granted.*

As the Federal Financial Institutions Examination Council (FFIEC) previously advised, information about international remittance transfer activity, which was collected initially as of March 31, 2014, generally will be reported semiannually each June 30 and December 31 beginning this quarter (see [FIL-3-2014](#), dated January 22, 2014). The yes-no questions specifically addressing international remittance transfer activity during 2012 that institutions completed in the Call Reports for March 31, 2014, have been eliminated. The data to be reported semiannually include responses to yes-no questions about international remittance transfer activity as of the quarter-end report date, and institutions with more than 100 transactions per calendar year report additional information including the estimated number and dollar value of international remittance transfers (item 16 of Schedule RC-M, Memoranda).

The Call Report forms and an instruction book update for June 2014 are available on the FFIEC's Web site ([http://www.ffiec.gov/ffiec\\_report\\_forms.htm](http://www.ffiec.gov/ffiec_report_forms.htm)) and the Federal Deposit Insurance Corporation's (FDIC) Web site (<http://www.fdic.gov/callreports>). Institutions also should refer to this quarter's attached Supplemental Instructions for additional guidance on certain reporting issues. Report forms and instructional materials can be printed and downloaded from the FFIEC's and the FDIC's Web sites. Please notify the person responsible for preparing the Call Report at your institution about the electronic availability of the report forms, instruction book update, and Supplemental Instructions for June 2014.

Each institution must file its June 30, 2014, Call Report data in one of two ways:

- By using computer software to prepare and edit its report data and then electronically submitting the data directly to the CDR (<https://cdr.ffiec.gov/cdr/>); or
- By completing its report in paper form and arranging with a software vendor or another party to convert its paper report into the electronic format that can be processed by the

CDR. The software vendor or other party then must electronically submit the institution's Call Report data file to the CDR.

Electronic submission of Call Report data will be considered timely if the data are received by the CDR no later than Wednesday, July 30, 2014, and pass FFIEC-published validation criteria (validity edits and quality edits) or, where necessary, contain explanations for any quality edits that are not passed. Explanatory comments should be prepared in accordance with the "Guidelines for Resolving Edits" published on the FFIEC's Web site at <http://www.ffiec.gov/find/documents/resolvingedits.pdf>.

An institution with more than one foreign office, other than a "shell" branch or an International Banking Facility, is permitted an additional *five* calendar days to submit its Call Report data. Such an institution must electronically transmit its data to the CDR no later than Monday, August 4, 2014.

The CDR Help Desk is available from 9:00 a.m. until 8:00 p.m., Eastern Time, Monday through Friday, to provide assistance with user accounts, passwords, and other CDR system-related issues. The CDR Help Desk can be reached by telephone at (888) CDR-3111, by fax at (703) 774-3946, or by e-mail at [CDR.Help@ffiec.gov](mailto:CDR.Help@ffiec.gov). For all other Call Report issues, institutions should contact their assigned Call Report analyst. If you do not know the analyst assigned to your institution, state member banks should contact their Federal Reserve District Bank. National banks, FDIC-supervised banks, and savings associations should contact the FDIC's Data Collection and Analysis Section in Washington, D.C., by telephone at (800) 688-FDIC (3342).

John C. Lyons, Jr.  
Senior Deputy Comptroller  
and  
Chief National Bank  
Examiner  
Office of the  
Comptroller of the Currency

Michael S. Gibson  
Director  
Division of Banking  
Supervision and Regulation  
Board of Governors of the  
Federal Reserve System

Doreen R. Eberley  
Director  
Division of Risk Management  
Supervision  
Federal Deposit  
Insurance Corporation

Attachment: [Supplemental Instructions](#) – PDF

Distribution: FDIC-Supervised Banks, National Banks, State Member Institutions, and Savings Associations